



Job Description

Post:	Outdoor Learning Officer
Responsible To:	Chief Officer
Responsible For:	Volunteers and beneficiaries
Hours of work :	21 hours per week on a flexible basis but will include evenings and school holiday times
Contract length:	1 year with the possibility of extension to 3 years
Pay Scale :	£23,500 pro rata
Base:	Ashington, Northumberland

Job Purpose

To develop and manage a new initiative, an outdoor learning project for 8 to 15 year olds, in the Hirst area of Ashington, Northumberland. This will be done with extensive community engagement, partnership working and support of volunteers and beneficiaries.

Main Duties

The following list is typical of the level of duties which the post holder will be expected to perform. It is not necessarily exhaustive & other duties of a similar type and level may be required as instructed by the Chief Officer.

- To increase community involvement and awareness of the benefits and opportunities of outdoor learning
- To source and support beneficiaries, aged 8 to 15 years, motivating and empowering them in their participation in the project
- To increase young people's confidence in accessing outdoor space



- To share knowledge and skills in gardening, growing food, reducing food poverty and reducing waste
- To facilitate and appreciate the input of adults, children and young people into the design, delivery and evaluation of the Growing Zone outdoor area
- To introduce cooking skills, food budgeting and foraging
- To work with appropriate partner organisations in support of the project and in response to community needs
- To encourage re-using, recycling, and re-purposing of materials to enhance local green space
- support volunteers and beneficiaries who may have additional needs to create a fully inclusive community project
- Ongoing recruitment, induction, support and retention of volunteers for the project.
- To arrange visits, trips and other outdoor learning experiences for the project, maximising learning whilst ensuring safety
- To share knowledge of wider food production and the linked effects on climate change
- To support local wildlife
- To implement, monitor and evaluate FCFP's Safeguarding Policy and Procedures for this project, and be responsible for making volunteers aware of their obligations under the policy.
- To implement the organisation's policies & procedures and develop those needed for the growing areas.
- To implement the organisation's monitoring procedures and capture evidence to demonstrate impact.
- To represent FCF on external bodies where appropriate & network with organisations/ agencies to further develop the work of the organisation.
- To optimise the sustainable development of the outdoor learning areas on a limited budget
- To ensure Health & Safety and Safeguarding of staff, volunteers and beneficiaries at all times.
- To participate in learning & development activities as appropriate.

Appointment will subject to a satisfactory Enhanced DBS Check, plus completion of a 3 month trial period.

Please send a CV and covering letter to :



*Sarah Robinson
Full Circle Food
Hirst Park Growing Zone
Fifth Avenue
Ashington
Northumberland
NE63 9BA*

*CLOSING DATE Friday, April 29th 2022 12 noon
Interviews will be w/c May 9th 2022*